

Memorandum

Date: October 1, 2025 (updated April 7, 2026)

To: Fall 2026 Entering Class

From: Carly Gardner, Esq., Assistant Dean of Admissions

Re: Requirements for Matriculation – Important Information for First-Year Students

Congratulations on your admission to Delaware Law! This memorandum contains important information for all members of the 2026 entering class. **Please make sure to read this memorandum in its entirety and visit delawarelaw.widener.edu/Orientation for additional information and updates.**

1. Seat Deposit

If you plan to attend Delaware Law, you **must** submit your non-refundable \$400.00 seat deposit by **April 1, 2026**. Please submit your seat deposit online at https://succeed.widener.edu/register/delaware_seat_deposit. *If you are accepted after March 15th*, your deposit is due within 2 weeks of acceptance. Your seat deposit will be credited toward your tuition if you matriculate at the Law School.

2. Official Transcript Reminder

Your acceptance is conditioned upon receipt by the Law School of an official transcript showing successful completion of your undergraduate studies and the award of your baccalaureate degree. You **MUST** submit your final official transcript showing the award of your baccalaureate degree to the Law School Admission Council (LSAC) by **August 1st** in order to enroll.

3. Measles, Mumps, and Rubella Immunization Requirement

Delaware regulations require evidence of immunity to Measles, Mumps and Rubella prior to your matriculation at Delaware Law. A memorandum regarding the evidence required for proof of immunity can be found at delawarelaw.widener.edu/Orientation. Proof of immunity **MUST** be uploaded to your Applicant Status Online (ASO) under the “Documents” heading by **August 1st** in order to enroll. To access ASO, visit delawarelaw.widener.edu/ApplicationStatus.

4. Inclusion and Belonging

At Delaware Law, you will find a diverse, inclusive, and welcoming community – because we know that what you experience in and out of the classroom matters to your success, overall professional development, and ability to thrive. More information can be found on our [Nondiscrimination Policy](#) and the [Inclusion and Belonging pages](#).

5. Accepted Applicant Events

Accepted applicant events provide opportunities to get to know Delaware Law and meet faculty, staff, and current students. Event invitations will be sent to your email. For more information, please visit delawarelaw.widener.edu/AcceptedApplicantEvents.

6. myWidener - Widener University's online portal

myWidener provides access to Financial Aid Awards, Class Schedules, Tuition, Student Email, etc.

Visit our Password Self-service webpage to look-up your account information at pss.widener.edu. **Please allow 72 hours from the time of your acceptance email before trying to activate your account.**

- You will need your University ID number, which you will find on your acceptance materials. You can also find your University ID number on your ASO under the "Profile" heading where it is called your "**School Tracking No.**" When setting up your portal, use the University ID number in the "Login ID Lookup" field (last option) to obtain a verification code.
- **Please take time to activate your account.** Class Schedules, Financial Profile, Student Account and Financial Aid Award information can be viewed there as the information becomes available.
- **First-year Class Schedules are assigned and usually posted by the end of July.** Sample schedules are available at delawarelaw.widener.edu/SampleClassSchedule.
- **Financial Aid awards are generally posted in mid to late April. Please follow instructions on the Financial Aid Checklist. Your tuition billing information will be available in June.**
- In order to access your online bill, you will need your ID and Pin obtained by clicking on "What's My ID and Pin." Your tuition bill can be accessed by clicking on "My Online Student Account".

Please contact ITS at 302-477-2221 or at dehelpdesk@widener.edu, if you have difficulty logging into myWidener. Please email Admissions at delawarelaw@widener.edu with any other questions.

7. Orientation

Orientation usually begins in early/mid-August and lasts for several days. More information about Orientation can be found online at delawarelaw.widener.edu/Orientation. **All Orientation sessions are mandatory.** If you have a scheduling conflict, please contact the Admissions Office at delawarelaw@widener.edu.

You will receive detailed Orientation materials from the Registrar after financial clearance in **mid-July**. You will be considered financially clear to attend classes upon payment of your tuition bill and/or upon full completion of all financial aid paperwork. Contact the Financial Aid Office if you need assistance.

As Orientation approaches, be sure to check the **Canvas** page for the class so you can access your personalized Orientation information, including your registration time and Orientation schedule. You can access Canvas from the Widener University website widener.edu under "WU Links" or from your myWidener portal by using the search box to search "Canvas."

8. Law School Calendar

The following link will provide the law school calendar for the current academic year and will be updated for the new academic year: delawarelaw.widener.edu/AcademicCalendar. Orientation dates will be posted on the academic calendar as they become available. Please make sure to check the academic calendar periodically and plan accordingly.

9. On-Campus Housing

Delaware Law School is one of very few law schools that offers fully-furnished on-campus housing for JD students. Campus housing provides easy access to all law school facilities and nearby cultural and recreational activities and retail and dining options. The Campus Safety Department provides 24/7 service and security and students benefit from ample, free parking throughout campus. Additional housing information is contained in your acceptance packet and online at delawarelaw.widener.edu/Orientation.

10. Off-Campus Housing and Connecting with Classmates

Delaware Law has teamed up with VeryApt to provide the Delaware Law Housing Guide and interactive portal to simplify the housing search and relocation process for current and future law students based on peer-to-peer insights and advice. The Delaware Law VeryApt portal allows students to connect with classmates, find roommates, buy and sell books and furniture, and share information simply by using their Law School email to log in. To access the VeryApt portal, visit delawarelaw.widener.edu/Orientation.

11. Students with Disabilities

If you seek accommodations as a result of a learning disability or other disability which is not readily apparent, you can complete the accommodations application form using this link: <https://mysuccess.widener.edu/s/wellbeing/accessibility> (please note that the relevant section is located mid-page: How to Request Accommodations). You will be asked to submit medical documentation describing the disability and indicating the type of accommodation requested. This documentation will be required for review by our university's Office of Student Accessibility Services (SAS) which will decide the outcome of your accommodation request. That office can also be reached directly at disabilities@widener.edu.

For any additional questions about the application procedure or additional accommodations information, please contact the Associate Dean of Student Academic Affairs, Inclusion and Belonging, Joseph Farris, at jdfarris@widener.edu.

If you are granted examination accommodations at the Law School, you should be aware that the Board of Law Examiners in the jurisdictions(s) where you seek to sit for the bar examination may not base their decision (on accommodations) on your receipt of examination accommodations in law school. The standard for granting accommodations and the documentation required by each jurisdiction may be different from the Law School requirement.

12. Character and Fitness Disclosure

In addition to a bar examination, there are character, fitness and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners at ncbex.org

Moreover, as indicated in the Widener University Delaware Law School application:

“Any false or misleading statement, incomplete or inaccurate information, omissions of required information or failure to update changes in information in this application may cause you to be denied admission, OR if admitted, to be dismissed from the law school or cause your degree to be revoked by the Dean, and may jeopardize licensure with the Boards of Bar Examiners.”

You have a continuing duty to update the information you provided in response to the Character and Fitness section of the Law School application. Please notify our office of any academic or disciplinary actions occurring after submission of your application. In the event that there have been incidents which

would cause you to change your response to the Character and Fitness question on the law school application, please provide us with a revised response, including a detailed explanation of the incident(s).

Responses to the character and fitness question on law school applications are reviewed by bar examiners in many jurisdictions. Any discrepancies may adversely affect your admission to the bar.

13. Tuition for 2026-2027 Academic Year

Tuition figures for the 2026-2027 academic year will be based on a per credit charge. The following link will provide the current information regarding tuition and will be updated for the new academic year when the information becomes available: delawarelaw.widener.edu/TuitionandFees

14. Contact Us

If at any time you have questions, please contact us.

Admissions	delawarelaw@widener.edu 302-477-2703
Office of Student Affairs	DelawareLawSA@widener.edu 302-477-2142
Financial Aid	delawarelawfinaid@widener.edu 302-477-2272
Bursar	delawarelawbursar@widener.edu 302-477-2181
Registrar	delawarelawreg@widener.edu 302-477-2170
Library	law.libref@widener.edu 302-477-2244
ITS	dehelpdesk@widener.edu 302-477-2196