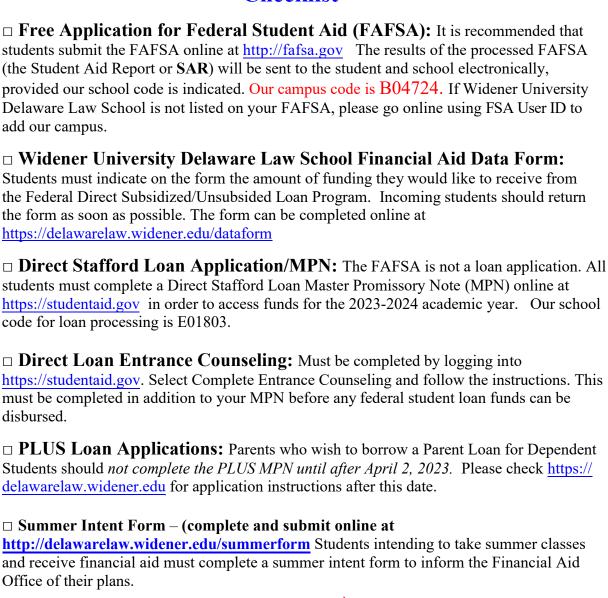
Widener University Delaware Law School Legal Studies Programs Financial Aid Instructions and Checklist

The following checklist has been provided to assist you in the process of applying for financial aid at Widener University Delaware Law School. Students must apply every year for financial aid. To maintain eligibility you must remain enrolled on at least a half-time basis. Half time status is six credits for undergraduate students.

Incoming students must be accepted to their program of study before their completed financial aid files will be reviewed. Students in a Conditional Status are not eligible for financial aid. Incoming students do not have a deadline as they are considered for institutional aid on a rolling basis. However, it is strongly recommended that the required forms are completed as soon as possible.

Checklist



Students Selected for Verification Must Submit:

Selection may occur in two forms. Students may be selected by the Department of Education or at the discretion of the Financial Aid Office.

Some students may be required to utilize/complete/provide:

[™] 2023/2024 Verification Worksheet:

A verification worksheet will be sent to you upon review of your file by the Financial Aid Office. Please complete both sides of the form and return to the Financial Aid Office.

- Confirmation of 2021 Federal Tax Return Information:
 - Use the IRS Data Retrieval Tool from the FAFSA to download your 2021 information directly from IRS. OR
 - 2021 Federal Tax Transcript: If requested, a Federal Tax Return Transcript must be obtained from the IRS. You can request it online at http://irs.gov or by calling 1-800-829-1040. You may also be asked to provide copies of schedules, W-2s, 1099s and tax forms. OR
 - **■** If a tax return cannot be submitted because of an extension:
 - a copy of IRS Form 4868, Application for Automatic Extension of Time to File U.S. Individual Income Tax Return
 - copies of all their W-2 forms (or equivalent),
 - If self-employed, a signed statement with the amount of their AGI and their U.S. income taxes paid.
 - Verification of Nonfiling Letter from the IRS dated on or after October 1, 2022, attesting that he/she did not file a 2021 IRS income tax return. This can be obtained by submitting IRS Form 4506-T and checking box 7. **OR If**
 - not filing a Tax Return, you must provide copies of all W-2's and a

 "Verification of Nonfiling Letter" from the IRS dated on or after October 1,
 2022, attesting that you/your spouse did not file a 2021 IRS income tax
 return. This can be obtained by submitting IRS Form 4506-T and checking
 box 7.