

# **Delaware Law Financial Aid Checklist**

*Please refer to this checklist in order to complete the financial aid process at DLS.*

☑ **Free Application for Federal Student Aid (FAFSA):** Submit the 2025-2026 FAFSA online at <https://studentaid.gov>. Select “FAFSA® Form” **after December 1, 2024**. Applicants completing the FAFSA for the first time are encouraged to obtain a FSA User ID prior to starting the FAFSA process at <https://studentaid.gov/apply-for-aid/fafsa/filling-out#creating-an-account>. You will use your 2023 Federal Tax Information from the IRS to complete your FAFSA. The results of the processed FAFSA will be sent to the student and school electronically, provided our school code is indicated. **Our school code is B04724.** If Widener University Delaware Law School is not listed on your 2025-2026 FAFSA, please go online to add our code.

☑ **Widener University Delaware Law School Financial Aid Data Form (complete and submit online at <http://delawarelaw.widener.edu/dataform>) after December 1, 2024.**

Students should indicate on the form the amount of loan they would like to borrow from the Federal Direct Subsidized/Unsubsidized Loan Program. Completion of the loan amount box on the Financial Aid Data Form authorizes Delaware Law to certify a loan. Incoming students should return the form as soon as possible. Returning students have a priority filing deadline of April 2, 2025 to receive consideration for Federal Work-Study funding.

☑ **Federal Direct Loan Applications** – The FAFSA is not a loan application, but is used to determine eligibility for Federal Student Aid (FSA) programs. All incoming students and returning students borrowing for the first time in 2025-2026 must complete a Federal Direct Subsidized/Unsubsidized Master Promissory Note (MPN) online at <https://studentaid.gov>. Select “Loans and Grants” and then “Master Promissory Note (MPN)”. Returning students who have borrowed previously should not need to complete a new MPN.

☑ **Federal Direct GradPLUS Loan Application**

Graduate students can log onto <https://studentaid.gov> **after May 1, 2025** and select “Loans and Grants” and then “PLUS Loans: Grad PLUS and Parent PLUS”. You will need to log in using your FSA User ID and password. Students borrowing this loan for the first time will also need to complete a Federal Direct GradPLUS Master Promissory Note (MPN). To do this you must select “Loans and Grants” and then “Master Promissory Note (MPN)”. Returning students who have borrowed previously should not need to complete a new MPN as long as they were approved for this loan based on their own credit. However, if you needed an endorser to sign for this loan, you will need to complete a new MPN each time that you request a new Federal Direct GradPLUS loan.

☑ **Department of Education’s Student Loan Acknowledgment**

It is recommended that all borrowers complete the Department of Education’s Annual Student Loan Acknowledgment process at <https://studentaid.gov>.

**Note: Students Selected for Verification will be notified via email of what documentation must be submitted.** Students may be selected by the U.S. Department of Education or at the discretion of the Financial Aid Office.