

STUDENT EXPERIENTIAL COURSE APPLICATION		
DEADLINE – FRIDAY, NOVEMBER 16, 2018 – 5:00 P.M.		
Name:		
Campus Mailbox No.:	SSN:	Phone:
Local Address:		
City:	State:	ZIP Code:
Permanent Address:		
City:	State:	ZIP Code:
Email Address:	Local Phone:	
LEGAL EDUCATION INFORMATION		
Present Year and Division:		Graduation Date:
No. of Credits Completed (as of term applied for):		Grade Point Average: (2.3 minimum**)
Courses Taken to Date (check if taking concurrently):		
<input type="checkbox"/> <b>Professional Responsibility*</b>	<input type="checkbox"/> <b>Evidence*</b>	
<input type="checkbox"/> Interviewing & Counseling <input type="checkbox"/> Negotiation <input type="checkbox"/> Family Law <input type="checkbox"/> Criminal Law <input type="checkbox"/> Criminal Procedure I <input type="checkbox"/> Criminal Procedure II <input type="checkbox"/> Other Criminal Elective	<input type="checkbox"/> Trial Practice <input type="checkbox"/> Trial Methods <input type="checkbox"/> Advanced Trial Methods <input type="checkbox"/> ATAP <input type="checkbox"/> ITAP <input type="checkbox"/> ADR	
<b>Experiential Enrollment Prerequisites:</b>		
<b>*Successful Completion required (C or better):</b> <b>Professional Responsibility</b> <b>Evidence</b> (exception – Veterans Law Clinic – PR only)	<b>**Minimum GPA required – 2.3 (<i>exception</i>: 2.5 for Judicial Externship)</b>	
ADDITIONAL INFORMATION		
Previous Clinic or Externship Enrollment: <input type="checkbox"/> YES <input type="checkbox"/> NO		
If YES, indicate:		
Which Program:	Semester/Year:	Credits Received:
Which Program:	Semester/Year:	Credits Received:
Other Languages?	Fluency? Competence?	
OTHER APPLICATION MATERIALS REQUIRED (Please Append Pages As Necessary)		
1. Summarize your legal experience to date.		
2. Summarize your other relevant experience (including jobs, skills, languages, interests, <i>etc.</i> )		
3. Give a brief explanation of your plan for your legal career, and explain how the experiential program applied for fits into your plan.		
4. Describe any employment, outside commitments and/or non-classroom law school activities in which you will be involved during your enrollment.		
5. Submit a current résumé to the Director of each program for which you have applied (submit as email attachment.)		
6. Submit a legal writing sample to the Director of each program for which you have applied (submit as email attachment.)		

## STUDENT EXPERIENTIAL COURSE APPLICATION

### EXPERIENTIAL PROGRAM DESCRIPTIONS

#### DELAWARE CIVIL CLINIC

##### *Offered for Spring, 2019 Registration*

The **Delaware Civil Clinic (DCC)** provides free legal services to survivors of domestic violence, living below the poverty level, seeking civil legal representation, in obtaining protection from abuse orders, custody, visitation, and preparing divorce petitions. Legal representation may also include preparing wills, powers of attorney, and health care directives for elderly and terminally ill Delawareans. The DCC operates in conjunction with Delaware Volunteer Legal Services, Inc. (DVLS), the *pro bono* arm of the Delaware State Bar Association.

Third year DCC students are admitted to the limited practice of law, as Certified Legal Interns, pursuant to Delaware Supreme Court Rule 56, and represent clients in Family Court. DCC students learn practical legal skills in the representation of actual clients. DCC is a one semester, graded course for 6 credits. Third year students are expected to work a minimum of twenty (20) hours per week. The DCC may also accept second year students for 2 credits, depending on space availability, to do limited work in the clinic for approximately seven (7) hours per week. Students enrolled in DCC are able to satisfy some of their Delaware Bar Clerkship requirements through participation in DCC.

Students must be available every Friday for court rotation, trial observation and hearings; students must also attend the class associated with the clinic, as well as work a four-hour scheduled telephone intake duty for the Legal Help Link (8:45 A.M. to 12:45 P.M. or 12:45 P.M. to 4:45 P.M, Monday through Thursday). Students participating in DCC must also attend all Friday training sessions beginning the first week of classes. These sessions are mandatory and will take place during business hours.

*Once enrolled in the Delaware Civil Clinic, students may not withdraw from the course without specific written authorization from the Program Director.*

#### VETERANS LAW CLINIC

##### *Offered for Spring, 2019 Registration – (ED and RD students encouraged to apply)*

The **Veterans Law Clinic (VLC)** provides free legal representation to low-income, disabled veterans and their dependents for appeals to the U.S. Department of Veterans Affairs and the U.S. Court of Appeals for Veterans Claims. The clinic handles cases regarding disability compensation, needs-based pension, Section 1151 claims (malpractice-type claims against the VA), VA overpayment waivers, and dependency and indemnity compensation (survivor benefit). The Clinic also handles discharge upgrade applications and wills and related documents.

**What Students Do** – Students assist clients through all phases of a case: intake and initial interviews, investigation and gathering of documentary evidence, working with forensic experts, filing petitions, representing clients at hearings, and appellate brief writing. Students also attend the Clinic's Veterans Assistance Days, in which Clinic attorneys provide one-hour, free consultations to veterans.

**The Clinic Class** – The clinic class meets once a week, usually from 4 -6 p.m. Generally, students are enrolled for six credits and are expected to spend 20 hours per week working in the Clinic. Students can enroll for fewer credits with Clinic permission.

**Delaware Bar Clerkship Requirement** – Students enrolled in the Clinic may be able to satisfy some of their clerkship requirements by working with our Delaware-barred attorney. Please let us know if you plan to sit for the Delaware Bar.

If you have any questions about our program, please feel free to drop by our offices in the clinics wing.

*Once enrolled in the Veterans Law Clinic, students may not withdraw from the course without specific written authorization from the Program Director.*

## STUDENT EXPERIENTIAL COURSE APPLICATION

### JUDICIAL EXTERNSHIP PROGRAM

*Offered for Spring, 2019 Registration – (ED and RD students encouraged to apply)*

**Placements:** Students enrolled in the **Judicial Externship Program (JEP)** are placed as part-time clerks for academic credit in the chambers of judges in State and Federal trial and appellate courts in Delaware, New Jersey and Pennsylvania, including Federal Circuit, District and Magistrate Courts; State Supreme, intermediate appellate and trial courts, and various other courts including U.S. Tax Court, U.S. Bankruptcy Court, state courts of equity and administrative law courts.

**Requirements:** The course is graded pass/fail. Briefly put –and not intended to limit more specific instructions– to complete the program, externs must:

- Spend a minimum of 10 hours per week in placement (3 credits/semester; 2 semester commitment)
- Submit three periodic 3-5 page reflective writings; complete practice MPT exam
- Participate in weekly class activities on the JEP Homepage
- Complete student placement evaluation
- Satisfactory evaluation by supervising judge

**Prerequisites:** Applicants must have completed 3 semesters of law school, and must have successfully completed courses in Professional Responsibility and Evidence. The Director will have final authority to determine which applicants qualify for admission and to determine placements with particular courts. We recognize that some students have special relationships with judges, or may have contacted judges prior to application and enrollment. Such arrangements for placements will be carefully considered as they occur. Students are strongly urged to complete the application and placement interview before communicating with a judge.

**Application Requirements:** Applicants must complete the **Student Experiential Course Application Form** in this packet, and submit the completed Application Form, along with a complete, current, **official transcript of grades (student copy)** to Patti Burns, 4<sup>th</sup> floor faculty secretarial area, Law Building.

In addition, applicants **must** submit an electronic copy (as an email attachment) of a current résumé and a writing sample to Professor Catania at [fjcatania@widener.edu](mailto:fjcatania@widener.edu).

*Once enrolled in the Judicial Externship Program, students may not withdraw from the course without specific written authorization from the Program Director.*

### PUBLIC INTEREST EXTERNSHIP PROGRAM

*Offered for Spring, 2019 Registration – (ED and RD students encouraged to apply)*

The Public Interest Externship Program (PIEP) is generally a full-year clinical legal field placement experience in which students may earn up to a total of eight (8) academic credits. The course is graded pass/fail.

If you have questions about placements for the Academic Year, please contact Professor Catania at [fjcatania@widener.edu](mailto:fjcatania@widener.edu) (ext. 2108).

**Prerequisites:** By the start of the Externship Placement, students must have earned 60 credits for DE and NJ (45 credits for PA), and must have successfully completed courses in Professional Responsibility and Evidence. Some placements may also require students to have completed additional courses, such as Federal Tax, Family Law, ITAP and/or Trial Methods.

**Application Requirements:** Applicants must complete the **Student Experiential Course Application Form** in this packet, and submit the completed Application Form, along with a complete, current, **official transcript of grades (student copy)** to Patti Burns, 4<sup>th</sup> floor faculty secretarial area, Law Building.

In addition, applicants **must** submit an electronic copy (as an email attachment) of a current résumé and a writing sample to Professor Catania at [fjcatania@widener.edu](mailto:fjcatania@widener.edu).

*Once enrolled in the Public Interest Externship Program, students may not withdraw from the course without specific written authorization from the Program Director.*

## STUDENT EXPERIENTIAL COURSE APPLICATION

### INSIDE-OUT: Crime & Punishment in the US

*(3 Credits) Spring 2019 Registration – NOTE: THIS COURSE DOES NOT COUNT TOWARD EXPERIENTIAL GRADUATION REQUIREMENT.*

A unique opportunity for Delaware Law students AND students who are incarcerated to exchange ideas and perceptions about Crime and Punishment in the United States. – *(ED and RD students encouraged to apply)*

**What Students Do** – Students and Professor Romie Griesmer meet for three (3) Hours each week at a community correctional center in Wilmington to discuss *crime, policing, punishment, prisons, rehabilitation and justice*. Inside-Out is an educational model based on learning through dialogue with each another. Law students carpool to class from the law school at 5:30 pm. Readings will include scholarly articles, social science studies, news reports and case law. Assignments will include papers and a group project.

**Enrollment** – Although this course is not a clinic, it is an experiential learning opportunity. There are no prerequisites or GPA requirement. The course is limited to 12 Delaware Law students (Outside Students) and 12 Inside students. Students will be selected by Prof. Griesmer after submission of application and interview. You may use the clinic application, however, on the second page of the application answer only the following question: why do you wish to enroll in this course. For an I-O application or for more information, see Prof. Griesmer in her office, Experiential Wing 253, or by phone at x2906.

### ADDITIONAL EXPERIENTIAL OPPORTUNITIES:

*Offered Spring, 2019*

- **Internal Revenue Service Externship** – The Office of Chief Counsel (701 Market Street in Philadelphia) provides legal services to all functions of the Internal Revenue Service. Volunteer positions are available in the Philadelphia field office for spring, summer and fall semesters for highly qualified students who have an interest in tax law. Students are assigned to an attorney mentor in either the Small Business/Self Employed (SB/SE) Division or Large Business and International (LB&I) Division. Attorneys in SB/SE provide legal advice on tax cases involving individuals and small businesses in the areas of examination, collection, bankruptcy, and refund. SB/SE attorneys also represent the IRS in Tax Court. Attorneys in LB&I provide legal services to the IRS on tax cases involving industry-focused matters, with an emphasis on global tax administration for corporations and partnerships with assets greater than \$10 million. Students are required to complete 150 hours of work during the semester (ca. 11 hours/wk.). Schedules are flexible to accommodate students' class schedules. Students employed in legal positions in any capacity during the period for which they are applying for the externship will have their other legal position reviewed by IRS office prior to the start of the externship to ensure that there is no conflict of interest. Further, fingerprints, tax compliance, and criminal background checks must be completed before the externship can begin. Externs will be supervised by Audra Sharma, Esq. – Associate Area Counsel.
- **City of Wilmington Law Department** – *(ED and RD students encouraged to apply)* Public Interest externs in this placement will work in the Office of the City Solicitor on a variety of matters, including matters unique to the public sector. The Law Department represents the executive and legislative branches of city government with regard to legislation, litigation, transactions, real estate, FOIA, employment, and general advice. An extern's responsibilities would include conducting legal research, preparing memoranda, drafting legislation, and participating in team meetings. This is an opportunity to learn about many types of law and obtain public sector experience. Externs will be supervised by Luke W. Mette, Esq., City Solicitor.
- **Office of Counsel to New Castle County Council** – *(ED and RD students encouraged to apply)* – This is a placement in the office of a Delaware Law School alumnus who represents the County Council. Extern duties will include legal research, legislative research, drafting legal memoranda, and assisting Counsel to Council on substantive legal matters. Externs will be supervised by Michael Migliore, Esq., Counsel to Council.
- **MANY OTHER EXTERNSHIP PLACEMENT POSSIBILITIES AVAILABLE.**

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#### STUDENT EXPERIENTIAL COURSE APPLICATION

**NOTE:** Students cannot register for an Experiential Program without authorization from a Program Director. Once enrolled in an Experiential Program, students may not withdraw from the course without specific written authorization from a Program Director.

**NOTE:** Applications submitted after the deadline will be considered for positions in the clinic or externship applied for if space is available.

**NOTE:** If you have already submitted an application for a clinic or externship offered in the spring, you need not submit a new application. If you have submitted an application for a clinic that is not offered in the spring, and you are interested in another clinic or externship for the spring, please email Professor Catania ([fjcatania@widener.edu](mailto:fjcatania@widener.edu)) with the subject line “Experiential Application Update”) by the Application deadline, indicating your new preference.