Law Library Study Room Policies & Etiquette

Effective immediately, all 9 Library Study Rooms are able to be reserved via a binder at the Circulation Desk or by calling 302-477-2244. Study Rooms are a shared resources for use by the student community. The following rules are in place to give ALL students fair access to the Study Rooms. We are proud of the spirit of community Delaware Law School is known for and in that spirit we ask you to please be courteous to your neighbors; they are your fellow students. Please only reserve rooms for the time your group plans to utilize the room. **Those students who wish to have nearly complete quiet should utilize the “Quiet Area” in the back of the 1st floor of the library.**

1) There are 8 Group Study Rooms that may **only be reserved by groups of 2 or more students**; at least 2 students’ names are required on the reservation sheet. One small Study Room (Room #1) may be reserved by individuals.
2) Each Study Group (or individual in Room #1) is limited to **3 hours of reservations per day**.
3) When you come to use your Study Room a “pass” will be checked out to your group at the Circulation Desk. Please return it when your group is done using the Study Room.
4) **Unreserved rooms are available for use by all students.** Any person or group using an unreserved room must vacate the room when approached by a group with a reservation.
5) Those with reservations have a **30 minute grace period to occupy your Study Room.** After 30 minutes your room will be available for reservation by other groups.
6) Please safeguard your possessions and **do not leave items unattended.** If the members of your group are going to be out of the room for longer than 30 minutes please cancel the reminder of your reservation to permit others to have access to the room.
7) As a courtesy to others **please avoid loud talking, use headphones if you listen to music or video** and keep Study Room doors closed.

The Library staff reserves the right to deny excessive bookings in order to make the Rooms available to other students when necessary. If you have any issues concerning the Study Rooms please see a member of the library staff for assistance. Thank you for your cooperation with these policies.