

Widener University 
Delaware Law School

Admissions Office

Memorandum

Date: September 25, 2017

To: Fall 2018 Entering Class

From: Barbara Ayars
Assistant Dean for Admissions

Re: Requirements for Matriculation
Miscellaneous Information

Congratulations on your admission to Delaware Law! This memorandum contains important information for all members of the 2018 entering class.

1. Accepted Applicant Events.

Save the date! Our Accepted Applicant Day will be March 24, 2018. Invitations will be mailed in mid-February. We will notify you of future events as they are planned.

2. Seat Deposit

If you plan to attend Delaware Law, you must submit your non-refundable \$400.00 seat deposit by April 2, 2018. Please submit your seat deposit online with a credit card at <http://widener.edu/marketplace> or by calling the Bursar's Office at 302-477-2181. If you are accepted after April 15th, your deposit is due within 2 weeks of acceptance. Your seat deposit will be credited toward your tuition if you matriculate at the Law School.

3. Requirements Regarding Measles, Mumps and Rubella

Attached is a memorandum from the Registrar regarding relevant State of Delaware regulations requiring evidence of immunity to Measles, Mumps and Rubella prior to your matriculation at Delaware Law. The evidence required for proof of immunity is explained in the attached memorandum. Proof of immunity must be submitted to the Admissions Office prior to your enrollment.

4. Official Transcript Reminder

Your acceptance is conditioned upon receipt by the Law School of an official transcript showing successful completion of your undergraduate studies and the award of your baccalaureate degree. Your transcript submitted to the Law School Admission Council (LSAC) will suffice provided it confirms the award of your baccalaureate degree. Otherwise, please contact your

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t: 302-477-2703 f: 302-477-2224 e: delawarelaw@widener.edu delawarelaw.widener.edu

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undergraduate institution to request that an official transcript be forwarded to the Admissions Office or LSAC. We must receive your official transcript no later than the start of Orientation in August.

5. CampusCruiser - Widener University's online portal

CampusCruiser will provide access to Financial Aid Awards, Student Schedules, Tuition, etc.

Accounts are generated within one week of your acceptance date. Visit our Password Self-service webpage to look-up your account information at <https://pss.widener.edu/pss/lookup>. Please take time to activate your account. Click on the "webadvisor" tab underneath the Widener University logo. Search through the links along the left column. Student Schedules, Financial Profile, Student Account and Financial Aid Award information can be viewed there as the information becomes available. Financial Aid awards will be posted beginning in mid-March. Your tuition billing information will be available in June through CampusCruiser. In order to access your online bill, you will need your ID and Pin obtained by clicking on "What's My ID and Pin." Your tuition bill can be accessed by clicking on "My Online Student Account".

Please contact ITS at 302-477-2221 if you have difficulty logging into CampusCruiser. Please call Admissions at 302- 477-2703 with any other questions.

6. Campus Housing

Delaware Law School is one of very few law schools in the country that offers residential campus housing for JD students. Single-occupancy, fully furnished residence halls provide a convenient and comfortable living option for first year students. Internet, cable, central air and heat, refrigerator, and microwave are included. Bathroom facilities, kitchen and laundry rooms are shared by residents on each wing. For students seeking a healthy life style choice with no alcohol consumption, a wellness wing is available. For upper level students, one and two bedroom fully furnished townhomes are also available. All townhomes are cable-ready, air conditioned, equipped with a washer and dryer, and offer both Ethernet and wireless Internet access. Campus housing provides easy access to all classrooms and physical facilities, and students enjoy all the area has to offer from cultural and recreational activities to nearby retail and dining options. Exercise room, tennis, volleyball and basketball courts, 24-hour security, and ample free parking are also provided. All campus housing is offered on a nine-month lease based on the academic calendar.

Additional housing information is contained in your acceptance packet and online at <http://delawarelaw.widener.edu/prospective-students/jd-program/orientation/>

Students with Disabilities

Please contact the Office of Student Affairs immediately at 302-477-2142 to request any reasonable accommodation due to a disability. If you seek accommodations as a result of a learning disability or other disability which is not readily apparent, please submit medical documentation describing the disability and indicating the type of accommodation requested. This documentation will be required by the Dean of Students in order to make the necessary accommodation upon matriculation.

The University's ADA Coordinator will make an independent assessment of all accommodation requests. If you are granted examination accommodations at the Law School, you should be aware that the Board of Law Examiners in the jurisdictions(s) where you seek to sit for the bar examination may not base their decision (on accommodations) on your receipt of examination accommodations in law school.

The standard for granting accommodations and the documentation required by each jurisdiction may be different from the Law School requirement.

7. Character and Fitness Disclosure

Please note:

In addition to a bar examination, there are character, fitness and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by the contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners at www.ncbex.org

Moreover, as indicated in the Widener University Delaware Law School application:

“Any false or misleading statement, incomplete or inaccurate information, omissions of required information or failure to update changes in information in this application may cause you to be denied admission, OR if admitted, to be dismissed from the law school or cause your degree to be revoked by the dean, and may jeopardize licensure with the Boards of Bar Examiners.”

You should carefully review the language contained in the Character and Fitness questions of the law school application. For instance:

“You must include any instance of driving under the influence and offenses which have been expunged or occurred while a juvenile, including disorderly persons’ offenses.”

Responses to the character and fitness questions on law school applications are reviewed by bar examiners in many jurisdictions. Any discrepancies may adversely affect your admission to the bar. Juvenile or minor matters for which the court has sealed the records must also be disclosed. Many bar examiners take the position that the records are not sealed for purposes of admission to the bar. Failure to disclose even minor infractions is often of greater concern to bar examiners than the gravity of the original offense.

You have a continuing duty to update the information you provided in response to the Character and Fitness section of the Law School application. Please notify our office of any academic or disciplinary actions occurring after submission of your application. In the event that there have been incidents which would cause you to change your response to the Character and Fitness questions on the law school application, please provide us with a revised response, including a detailed explanation of the incident(s).

Again, if you answered affirmatively to any of the questions, you are advised to contact the Board of Bar Examiners in the state(s) in which you intend to seek admission, as this prior conduct may affect your ability to sit for the bar examination and/or be granted admission to the bar. Addresses for all relevant agencies are available through the National Conference of Bar Examiners at www.ncbex.org.

8. Tuition for 2018-2019 Academic Year

Tuition figures for the 2018-2019 academic year will be based on a per credit charge. The links below will provide the current information regarding tuition and will be updated for the 2018-2019 academic year when the information becomes available.

<http://delawarelaw.widener.edu/prospective-students/jd-program/tuition-and-financial-aid/tuition-and-fees/>

<http://delawarelaw.widener.edu/prospective-students/jd-program/tuition-and-financial-aid/cost-of-attendance/>

9. Law School Calendar

The link below will provide the current law school calendar for the academic year as it becomes available.

<http://delawarelaw.widener.edu/about/news-events/calendar/>

10. Computer Compatibility

For those contemplating the purchase of a computer or laptop and would like information regarding Widener University Delaware Law School's computer systems and the compatibility with your computer hardware, please contact our Information Technology Services Department at 302-477-2196 or at dehelpdesk@widener.edu

11. Materials for Prospective Law Students – Law Library

If you are interested in suggested readings for prospective law students, you may access:

<http://delawarelaw.widener.edu/current-students/library/services/students/suggested-readings/>

12. Health Insurance

Information packets will be available at or soon after Orientation.

13. Summer Hours

Beginning in late May, the Law School will follow its summer hour's schedule. Hours are extended Monday through Thursday. All offices will be closed on Friday. For specific hours contact the individual offices. A list of office telephone numbers is included.

14. Tobacco Free Policy

In order to promote a healthy environment for students, faculty, staff and visitors, Widener University is tobacco free on all campuses. The Tobacco Free Policy applies to all university faculty, staff, students, visitors, contractors and guests at all times. The use of tobacco, including smoking, is prohibited within university facilities, outdoor areas, and university owned vehicles.

15. Orientation

You will receive a detailed Orientation /Introduction to Law program schedule with your registration materials from the Office of the Registrar after financial clearance in mid-July. You will be considered financially clear to attend classes upon payment of your tuition bill and/or upon full completion of all financial aid paperwork. Please contact the Financial Aid Office if you need assistance.

16. Contact Us

If at any time you have questions, please contact us.

Admissions	302-477-2703	Office of Student Affairs	302-477-2142
Financial Aid	302-477-2272	Bursar	302-477-2181
Registrar	302-477-2170	Library	302-477-2244
ITS	302-477-2196		

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Delaware Law School

Memorandum

Date: September 25, 2017

To: Incoming Students

From: Registrar's Office

Re: Immunizations

The state of Delaware regulations provided to us by the State Division for Disease Prevention require that all full-time day and part-time day and evening students show evidence of immunity to Measles, Rubella, and Mumps prior to enrollment. Only those students with religious conflicts, medical contradictions or who were born prior to January 1, 1957 are exempt from these requirements.

Evidence of immunity is as follows:

Measles

- Physician documented history of measles immunity; or
- Serological confirmation of measles immunity; or
- A documented receipt from a physician or health facility showing that two doses of measles vaccine were administered after twelve months of age, with at least one immunization after fifteen months of age.

Rubella

- Laboratory evidence of antibodies to rubella virus; (A physician statement of disease is not sufficient for rubella); or
- A documented receipt from a physician or health facility showing that rubella vaccine was administered on or after twelve months of age.

Mumps

- Physician diagnosed history of mumps disease; or
- Laboratory evidence of immunity; or
- A documented receipt from a physician or health facility showing that two doses of mumps vaccine was administered on or after twelve months of age.

Any student who presents a notarized document stating that immunization is against their religious beliefs or where a licensed physician certifies that immunization may be detrimental to the student's health will have the requirement waived.