THIRD YEAR TIMELINE

As you begin to prepare for life after law school, the Career Development Office is available to assist you with your job search, educate you about career options and connect you with potential employers. Looking for a post-graduate job takes consistent work and dedication but realize that your job opportunities increase with flexibility. If you continue to look for employment in your last year of law school consider a variety of locations and practice areas. It is always wise to start broad and narrow your options as you proceed through the process.

Do not underestimate the importance of networking. Most of the jobs that law students obtain are a result of direct contact with employers or through a personal referral. Therefore, it is important to talk to as many people as possible during your job search. Conduct informational interviews with Delaware Law alumni, become active in your local bar association and attend CDO networking events, which are designed to help you obtain access to attorneys. Remember that performing *pro bono* work or working part-time are great ways to meet attorneys and can sometimes lead to permanent positions.

If you start early and put in consistent effort, finding post-graduate employment during your final year is possible.

Third Year Late July – Fall Semester

- 1. Update your resume to reflect summer employment.
- 2. Participate in the Fall OCI recruitment program.
- 3. Apply for local judicial clerkships from June December. See <u>Vermont Guide</u>. Password is available on your <u>Symplicity</u> homepage).
- 4. Complete Fellowship and Government Honor Program applications. Keep in mind that many deadlines are from late July through September.
- 5. Attend CDO panels and workshops.
- 6. Follow-up with non-OCI employers to which you sent application materials. Maintain an Excel Spreadsheet of Applications/Communications.
- 7. Check Symplicity for opportunities as employers advertise positions in the Job Postings section.
- 8. Prepare for second round interviews.
- 9. Set up a mock interview with a counselor to assess and strengthen your interviewing skills.
- 10. If selected, interview for *GPALS* Philadelphia Job Fair in September.
- 11. Meet with a counselor if your career goals have changed or you are still seeking post-graduate employment.
- 12. Begin to research salary trends using *Jobs & JDs*, a NALP publication about employment and salaries of new law graduates. This tool is available in the CDO Library and will help you negotiate an appropriate salary once you find a job.

Third Year Spring Semester

- 1. Complete the *Graduate Survey Form* to inform us of your employment status, per ABA requirements.
- 2. Sign up for a Mock Interview in early January to hone your interviewing skills.
- 3. Attend CDO panels and workshops.

- 4. Participate in the <u>PIPS</u> Fair.
- 5. Continue to check <u>Symplicity</u> and outside job boards (Indeed, Linked In) as employers continue to post employment opportunities.
- 6. Make an appointment with a counselor before you leave if you are still looking for a job.
- 7. Enjoy graduation, you have earned it!